



www.AlaskaRealEstateSchool.com

"No matter how high you aim"



BROKER UPGRADE TRAINING



August 13, 14, 15

In Anchorage

The 30 hours Broker upgrade training will be a hands-on class with homework. You will learn how to set up a real estate office, track and review transactions, set up and operate a trust account and manage real estate licensees under your brokerage. Come to the class ready to learn and with an open mind. We will be discussing some of the problems a broker may have to handle as part of a day's work.

Schedule:	Tuesday, August 13	5:00-10:00 PM
	Wednesday, August 14	5:00-10:00 PM
	Thursday, August 15	5:00-10:00 PM

Go to www.AlaskaRealEstateSchool.com to Register

Tuition and Materials \$550



Broker Upgrade Course

This course is a very hands on course. The homework will include doing contracts, reviewing contracts and disclosures for completeness, setting up and operating brokerage office, an operating account and a trust account, setting up and running property management and association management accounts.

The course will cover at a minimum:

Broker supervision requirements and record keeping	4 Hours
Trust accounting procedures	3 Hours
Organizing and managing a real estate office	3 Hours
Property management	2 Hours
Licensee relationships, disclosure, and conflict of interest	3 Hours
Forms of ownership	2 Hours
Property law, public and private rights and limitations	2 Hours
Forms of conveyances and recording of documents	2 Hours
Contracts and transaction documents	2 Hours
Financing instruments and accounting principles	2 Hours
Alaska real estate license law and Alaska landlord tenant law	3 Hours
Federal Fair Housing and RESPA laws	2 Hours

When the course is completed, we will have covered the information you will need to pass the state broker upgrade test and to set up and operate a real estate brokerage business.

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